

VOLUNTEER CONFIDENTIALITY POLICY

As a volunteer at Fulford Residence, I pledge to respect the privacy of the residents.

I understand that I am responsible for maintaining the confidentiality of all proprietary or privileged information to which I am exposed while serving as a volunteer, whether this information involves a resident, staff member, visitor, volunteer or any other person.

I will immediately notify Fulford management staff of any situation that may jeopardize the confidentiality of residents, staff and organization.

I understand that if I violate the confidentiality of information or if I fail to take reasonable measures to avoid the disclosure of confidential information, I shall be liable to action up to and including termination of my volunteer assignment, depending on the seriousness of the violation.

I certify that I have read this document; I understand the meaning and consequences thereof.

Print Name

Signature

Date

FULFORD CODE OF ETHICS

I have read Fulford's Code of Ethics and agree to adopt them in my interactions with the residents of Fulford.

Signature

Witness

August 2010